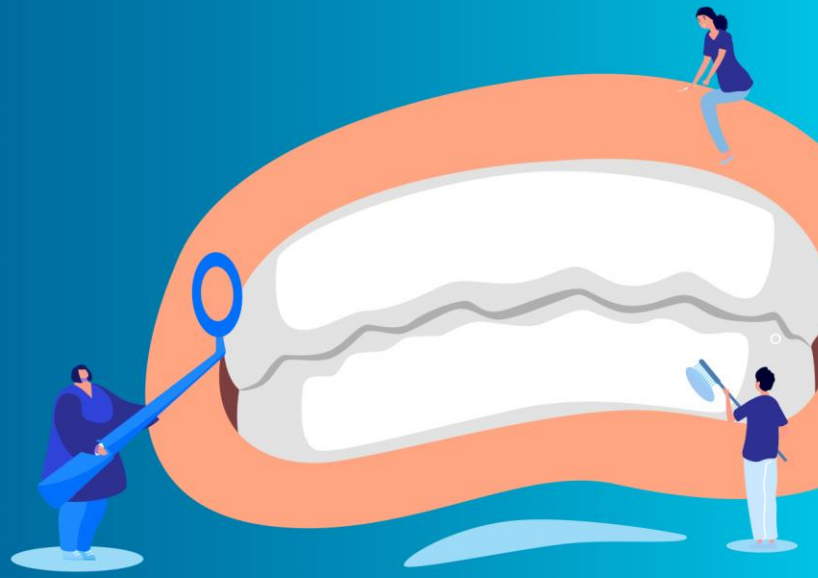




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SPECIALIST DENTIST – LEVEL 1 PAEDIATRIC DENTISTRY

Title: Specialist Dentist – Level 1	Reporting To: Head of Unit, Paediatric Dentistry
Business Unit: The Royal Dental Hospital of Melbourne (RDHM)	Reviewed: October 2024
Enterprise Agreement: Dental Health Services Victoria, Specialist Dentists and Specialist Dentists in Training Enterprise Agreement 2018 – 2022	Classification: SPO1

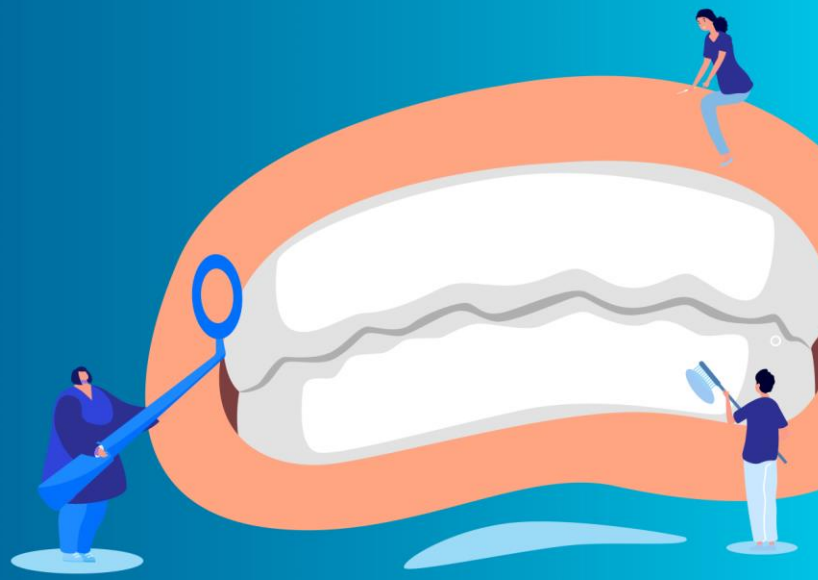
Position Purpose:

As part of the Paediatric Dentistry team, this role is responsible for the provision of specialist dental care within the scope of publicly funded dental service, including patients with disabilities and complex medical histories, and undertakes advanced clinical procedures appropriate to the specialist (Paediatric Dentistry), rarely requiring support from more senior colleagues.

The specialist shall act as a consultant in relation to the specialty and liaise closely with other clinical services and service providers. The specialist will assist in providing leadership in the supervision of all staff based at a clinic/department and will provide clinical leadership to dental auxiliaries and less experienced dentists in accordance with DHSV clinical standards



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and policies to ensure the implementation, maintenance and provision of high quality and efficient services for patients.

Where appropriate, the specialist will respond to advice sought and referrals within the specialist from dentists both internally and externally.

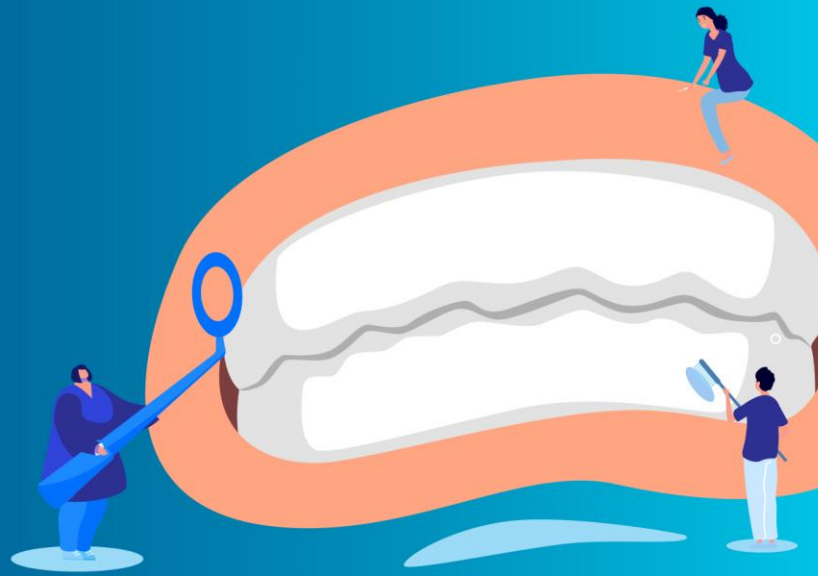
Role Accountabilities:

Role Specific:

- Undertake advanced clinical procedures appropriate to the specialty, rarely requiring support from more senior colleagues.
- Provide direct, quality patient care in accordance with DHSV clinical standards and policies.
- Manage patients within competency and experience levels as defined by the DHSV Credentials & Clinical Privileges Policy and as assessed by regular record audit.
- Maintain and process patient records in accordance with DHSV Clinical Record Standards and the Health Records Act 2002.
- Undertake clinical supervision/direction/support of postgraduates, dentists, dental auxiliaries, or under-graduates, where appropriate.
- Act as team leader and undertake clinical supervision of less experienced dentists, by providing professional support, clinical direction, and leadership.
- Adhere to DHSV Clinical Incident & Complaint Reporting Policies, ensuring DHSV Infection Control and DHSV Occupational Health & Safety Policies and Procedures are followed.



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Generic:

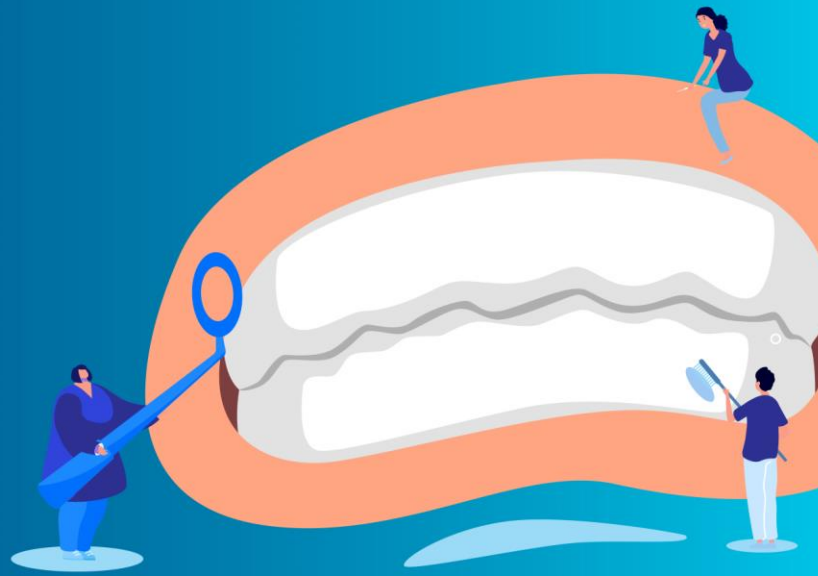
- Demonstrate and promote a proactive commitment to health & safety, wellbeing and the environment by actively participating in the ongoing identification of risks.
- Maintain patient privacy and confidentiality in accordance with organisational procedures and policies.
- Participate in myDevelopment ensuring goals are signed off and reviewed
- Model behaviours that demonstrate the Victorian Public Health Sector and DHSV values in all aspects of work.
- Maintain a commitment to child safety, equity and inclusion, and cultural safety
- Adhere to the DHSV Child Safety Framework and Code of Conduct and all other child safe policies and procedures.

Role requirements:

<p>Knowledge:</p> <p>Mandatory</p> <ul style="list-style-type: none"> • Specialist qualification recognised with AHPRA. • Knowledge in the management of dental public health programs. • Radiography Licence. 	<p>Experience:</p> <p>Mandatory</p> <ul style="list-style-type: none"> • Experience in providing clinical leadership and supervising clinical duties of staff. • Experience in treating clients with special needs and disabilities.
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Desirable

- Knowledge of DHSV and public oral health.

Behavioural competencies

- Gaining Commitment
- Customer Focus
- Building Trust
- Decision Making
- Planning and Organising
- Collaboration
- Aligning Performance for Success
- Continuous Improvement
- Coaching
- Quality Orientation

- Excellent verbal and written communication skills and the ability to liaise effectively with all stakeholders' levels.

Desirable

- Experience in a public health sector environment.
- Experience in using a patient management system e.g., Titanium