

BIGGER AND MORE CHALLENGING WORK



Specialist Dentist Oral and Maxillofacial Surgery

Title: Specialist Dentist	Reporting To: Head of Unit OMS
Business Unit: Oral Surgery	Classification Level: SPO, Specialists Dentists' and Specialists Dentists' In Training Dental Health Services Victoria Enterprise Agreement

Position Purpose:

The role is responsible for the provision of specialist dental care within the scope of publicly funded dental service, including patients with disabilities and complex medical histories, and undertakes advanced clinical procedures appropriate to the specialty (oral and maxillofacial), rarely requiring support from more senior colleagues. The specialist acts as a consultant in relation to a particular specialty and liaises closely with other clinical services and service providers.

The Specialist will assist in providing leadership in the supervision of all staff based at a clinic/department and will provide clinical leadership to dental auxiliaries and less experienced dentists in accordance with DHSV clinical standards and policies to ensure the implementation, maintenance and provision of high quality and efficient services for patients.

Role Accountabilities:

Role Specific

- Undertake advanced clinical procedures appropriate to the specialty, rarely requiring support from more senior colleagues.
- Provide direct, quality patient care in accordance with DHSV clinical standards and policies.

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- Manage patients within competency and experience levels as defined by the DHSV Credentials & Clinical Privileges Policy and as assessed by regular record audit.
- Maintain and process patient records in accordance with DHSV Clinical Record Standards and the Health Records Act 2002.
- Undertake clinical supervision/direction/support of postgraduates, dentists, dental auxiliaries, or under-graduates, where appropriate.
- Act as team leader and undertake clinical supervision of less experienced dentists, by providing professional support, clinical direction and leadership.
- Adhere to DHSV Clinical Incident & Complaint Reporting Policies, ensuring DHSV Infection Control and DHSV Occupational Health & Safety Policies and Procedures are followed.

Generic:

- Demonstrate and promote a proactive commitment to health & safety, wellbeing and the environment by actively participating in the ongoing identification of risks.
- Maintain patient privacy and confidentiality in accordance with organisational procedures and policies.
- Participate in myDevelopment ensuring goals are signed off and reviewed
- Model behaviours that demonstrate the Victorian Public Health Sector and DHSV values in all aspects of work.
- Maintain a commitment to child safety, equity and inclusion, and cultural safety
- Adhere to the DHSV Child Safety and Wellbeing Framework and Code of Conduct and all other child safe policies and procedures.

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Role requirements:

Knowledge:

Mandatory

- Specialist qualification recognized with AHPRA
- Knowledge in the management of dental public health programs.
- Working with Children's Check
- Radiography License
- Police Check

Desirable

- Knowledge of DHSV and public oral health

Experience:

Mandatory

- Experience in providing clinical leadership and supervising clinical duties of staff
- Experience in treating clients with a physical and/or mental disability, or other groups with special needs
- Excellent verbal and written communication skills and the ability to liaise effectively with all stakeholders levels

Desirable

- Experience in a public health sector environment
- Experience in using a patient management system e.g. Titanium



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Behavioural competencies:

- Gaining Commitment
- Customer Focus
- Building Trust
- Decision Making
- Planning and Organising
- Collaboration
- Aligning Performance for Success
- Continuous Improvement
- Coaching
- Quality Orientation

KPIs : (to be developed with incumbent as part of myDevelopment)